

Statement of Deficiencies

5305-I: Staff Attendance

Not Met

Findings/Corrections

5305.I. The Provider did not maintain documentation of a daily attendance record for the director to include the time of arrival and departure. Staff shall document their time in/out when not on the child care premises.

5309-A: Director or Designee on Site

Not Met

Findings/Corrections

5309.A. The center's director is not an on-site full time employee of the licensed location and there was not an on-site full time qualified Director Designee given responsibility for the operation of the center.

5310-B: Director's Requirements

Not Met

Findings/Corrections

5310.B.1-6. The Director Designee did not have documentation of meeting at least one of the following qualifications upon hire date as [1/03]:

- A bachelor's degree from an accredited college or university with at least twelve (12) credit hours of child development or early childhood education and one (1) year experience in a licensed child care center or comparable setting, subject to approval by the Bureau;
- An Associate of Arts degree in child development or a closely related area, and one (1) year experience in a licensed child care center, or comparable setting, subject to approval by the Bureau;
- A National Administrator Credential as awarded by the National Child Care Association, and one (1) year experience in a licensed child care center, or comparable setting, subject to approval by the Bureau;
- A Child Development Associate Credential, (CDA), and one year experience in a licensed child care center, or comparable setting, subject to approval by the Bureau.
- Diploma from a post secondary technical early childhood education training program approved by the Board of Regents, or correspondence course approved by the Bureau and one (1) year experience in a licensed child care center, or comparable setting, subject to approval by the Bureau.
- Three (3) years of experience as a director or staff in a licensed child care center, or comparable setting, subject to approval by the Bureau, plus six (6) credit hours in child care, child development, or early childhood education or ninety (90) "clock hours" of training approved by the Bureau. Up to three (3) credit hours or forty-five (45) clock hours may be in management/administration education.

5311-A: Personnel Records

Not Met

Findings/Corrections

5311.A.2. Documentation of three current, positive non related reference checks or telephone notes signed and dated was not available for 1 staff.

5311.A.3. The Provider did not have a job description for every position at the center for 1 staff.

5311.A.4. Health records to include documentation of good health, signed by a physician or designee was not available for 1 staff.

5311.A.5. Documentation of a satisfactory criminal record check, as required by Louisiana R.S. 15:587.1, was not available for 1 staff. Documentation of submission **was not** available. Provider shall request this clearance prior to the employment of any center staff. A criminal record clearance is not transferable from one employer to another.

5312-E: CPR and First Aid

Not Met

Findings/Corrections

5312.E.1. The Provider did not have documentation that at least fifty percent (50%) of all staff on the premises and accessible to the children have current approved Infant/Child/Adult certification in CPR. [1] of [5] staff had documentation of this certification.

5312.E.3. The Provider did not have documentation that at least 50 percent of the staff on the premises and accessible to children at all times has current approved Pediatric First Aid training. [1] of [5] staff had documentation of this certification.

Statement of Deficiencies

5319-D: Posted Menu

Not Met

Findings/Corrections

5319.D. Menu substitutions were not recorded on or near the **posted** menu as [cabbage, sausage, rice, oranges, and beets were served instead of the posted baked chicken, mac and cheese, green beans, and apple sauce].

5323-B: Outdoor Space

Not Met

Findings/Corrections

5323.B.1. The outdoor play space lacked a direct exit from the center into the outdoor play yard.

5325-J: Individual Labeled Space

Not Met

Findings/Corrections

5325.J. The center was not equipped with individual, labeled space for each child's personal belongings.

5327-A: Locked Harmful Substances and Equipment

Not Met

Findings/Corrections

5327.A. Prescription and over-the counter medications, poisons, cleaning supplies, harmful chemicals, equipment, tools, and any substance with a warning label stating it is harmful to or that it should be kept out of the reach of children were not locked away from children as evidenced by [baby powder, hand sanitizer, vaseline were on a table in the main play area and gallon paint and cleaner were located near the door leading to the outdoor play area].